

ST DENNIS PARISH COUNCIL



Clerk to St. Dennis Parish Council

The Claytawc Centre
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21st February 2022

To all Members of Council

Dear Sir/Madam,

You are hereby summoned to attend a Meeting of St Dennis Parish Council to be held **on Tuesday 5th April 2022 at 7.00pm at ClayTAWC Centre, Fore Street, St Dennis** for transacting the following business.

Yours faithfully

Lynn Clarke

Lynn Clarke

Clerk St Dennis Parish Council

Note: Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting.

Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Council are unable to make any decision on matters not listed within the agenda.

This meeting is being held remotely under the Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020

AGENDA

1. Welcome by the Chairman.

2. Apologies

To receive and approve apologies.

3. Declarations of Interest.

a) To receive disclosures of Pecuniary Interests;

b) To receive disclosure of Non-Registerable Pecuniary Interests;

c) To disclose the receipt of hospitality or gifts over the value of £25 and

d) To receive written requests for dispensations on items to be discussed at the meeting

N.B: If you become aware during the meeting, of an interest that has not been disclosed you must immediately disclose it and request dispensation if necessary.

4. Public Participation (to include Cornwall Councillors Report)

Standing Order '3f' - Members of the public are permitted to make representations, answer questions, and give evidence in respect of any item of business included in the agenda.

Standing Order '3g' -The designated time will be 10 minutes and no longer than 5 minutes per person unless directed by the Chairman of the meeting.

a) Public Participation

b) Cornwall Councillors Report

5. To adopt the minutes of the Parish Council Meeting held on the 1st March 2022 (emailed).

6. To note the Minutes of the following meetings and Full Council to adopt the recommendations therein:

General Purpose, Finance, Staffing & Audit Committee: Footpath cutting agreement with Cornwall Council approved, agreed for Parish Council staff to carry out footpath cutting, Standing Orders reviewed to be agreed via email, Terms of reference reviewed recommendation for Council to adopt, Quotes and Tenders Policy to be drafted, office working hours temporarily increased.

Staffing Committee recommendations: Revise absence management policy and working from home policy, to be circulated and agreed via email, cost of CILCA training approved.

7. Matters Arising – Information Only.

8. To agree the delegated decisions made over the past month.

9. Clerks Report.

10. Update on the information boards.

11. Report from the meeting about Queens Platinum Jubilee.

12. To agree the local maintenance partnership with Cornwall Council for verge cutting.

13. To discuss entering a service level agreement with Cornwall Council for the Provision of legal fees for 2022-2023

14. To agree recommendations from the Contract Review meetings.

15. To agree re-imbursement for FICLA training.

16. Update on signage for HGV's.

17. Update on Hendra Prazey Land.

18. To discuss parking issues raised by a resident at Trelavour Square.

19. To agree the cost of the replacement perspex panel / panels for other bus shelters

20. Update on the Neighbourhood Plan.

21. To agree the revised office Risk Assessment in line with recent changes in government guidance.

22. Reports from Outside Bodies.

23. Consultations/Surveys received up to time of meeting.

24. Highways and Footpath Matters.

a) *Footpaths.*

b) *Highway Issues.*

25. Grant Requests.

To consider grants received up to the time of meeting.

26. Correspondence Received.

To consider correspondence received up to the time of the meeting - emailed.

27. Financial.

a) *To approve this month's payment to creditors and income as emailed.*

b) *Approve the bank balances as of 28th February. (emailed).*

c) *To agree the staff costs for March.*

28. Items for next agenda.

Standing Order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.

29. Confidential Items.

Staffing Committee recommendations for approval.

Clerks Appraisal

To review the current cleaning contract.

To approve the training agreement with the Clerk for the Certificate in Local Council Administration Training.

Any other urgent and relevant confidential item, for information, that the Chairman considers appropriate.

This meeting has been advertised as a public meeting and as such could be filmed or recorded.

Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, the Council cannot guarantee this, especially if you are speaking or taking an active role.

WORKING FOR THE PARISH OF ST DENNIS